

Admissions Committee

Wednesday 21 January 2015 at 1.00 pm

**To be held at Howden House, Union
Street, Sheffield**

Membership

Councillors Chris Rosling-Josephs (Chair), Pauline Andrews, Olivia Blake, Sioned-Mair Richards, Andrew Sangar and Ian Saunders

Substitute Members

To be appointed by the Chief Executive in consultation with the relevant Cabinet Portfolio Member or Opposition Spokesperson, as appropriate

PUBLIC ACCESS TO THE MEETING

The Admissions Committee carries out a statutory role, including the consideration of appeals regarding home to school transport and requests for primary and secondary school admissions.

As a lot of the work of this Committee deals with individual cases, some meetings may not be open to members of the public.

A copy of the agenda and reports is available on the Council's website at www.sheffield.gov.uk. You can also see the reports to be discussed at the meeting if you call at the First Point Reception, Town Hall, Pinstone Street entrance. The Reception is open between 9.00 am and 5.00 pm, Monday to Thursday and between 9.00 am and 4.45 pm. on Friday. You may not be allowed to see some reports because they contain confidential information. These items are usually marked * on the agenda.

If you would like to attend the meeting, please report to the First Point Reception desk at Howden House, Union Street, where you will be directed to the meeting room.

If you require any further information please contact John Turner on 0114 273 4122 or email john.turner@sheffield.gov.uk.

FACILITIES

There are toilets available on all floors at Howden House.

Access for people with mobility difficulties can be obtained through both entrances to Howden House on Union Street.

**ADMISSIONS COMMITTEE AGENDA
21 JANUARY 2015**

Order of Business

- 1. Welcome and Housekeeping Arrangements**
- 2. Apologies for Absence**
- 3. Exclusion of Public and Press**
To identify items where resolutions may be moved to exclude the press and public
- 4. Declarations of Interest**
Members to declare any interests they have in the business to be considered at the meeting
- 5. Minutes of Previous Meeting**
To approve the minutes of the meeting of the Committee held on 17th December, 2014
- 6. Action Taken Under Delegated Powers**
To note the decisions made by the Executive Director, Children, Young People and Families, acting under delegated authority, in consultation with the Chair of the Committee
- 7. Home to School Transport Appeals**
 - (a) Revised Procedure
The Interim Director of Legal and Governance to report
 - (b) Appeals*
Report of the Executive Director, Children, Young People and Families
- 8. School Admission Requests - Primary School Places***
Report of the Executive Director, Children, Young People and Families
- 9. School Admission Requests - Secondary School Places***
Report of the Executive Director, Children, Young People and Families
- 10. Date of Next Meeting**
To note that the next meeting of the Committee will be held on Wednesday, 18th February, 2015, at 1.00 pm, at Howden House

*(NOTE: The reports at Items 7(b), 8 and 9 in the above agenda are not available to the public and press because they contain exempt information described in paragraphs 1, 2 and 3 of Schedule 12A to the Local Government Act 1972 (as amended))

